

**February 13, 2018** – President Hackl called the meeting of the Muscoda Village Board to order at 6:30 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, Blood, Miller, and Wiederholt. Also present: Schramm.

**PROOF OF PUBLICATION:**

**MOTION** Anderson, second Wiederholt to accept the Proof of Publication. **MOTION CARRIED.**

**PLEDGE OF ALLEGIANCE.**

**APPROVAL OF MINUTES:**

**MOTION** Bindl, second Blood to approve minutes as presented for January. **MOTION CARRIED.**

**DISCUSSION WITH ENGINEER NIES ON PROPOSED WELL #4; SCHEDULE, FINANCING, NEXT STEPS-action if necessary:**

Engineer Nies was present to inform the Board that the DNR has approved well #4 site; which is the land located to the east of the Library. He presented a tentative time line which would start with a test well. A test well is not necessary, but Nies recommends doing one so determine the quantity and quality of water at that location. A test well will also determine the size of the well house and what, if any, chemicals are needed to treat the water. Estimated cost of the test well is \$15-\$20 thousand. Plans need to be prepared for the test well and submitted to the DNR before construction can begin.

Nies discussed funding for the proposed well #4. Applications for the CDBG are due on May 24, 2018. The DNR safe drinking applications are due at the end of June each year. There is time to complete a CDBG application this year, however, the necessary documents for the DNR loan will not be available in time for 2018.

**MOTION** Anderson, second Bindl to proceed with the test well and apply for CDBG funding in May of 2018. **MOTION CARRIED.**

President Hackl asked for a motion to move the close session items to the end of the agenda. **MOTION** Anderson, second Bartlett to move the close session items to the end of the agenda. **MOTION CARRIED.**

**DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:**

***Library building bowing doors:*** Engineer Bailie was present to discuss the two south doors and the east door at the Library. There remains an issue with bowing/warping of these doors. He explained that at this time the Village has three options; (1) install new doors that Midwest Builders has received from the supplier, (2) replace with FRP doors costing \$2,154.55, or (3) keep existing doors and get a credit of \$810 from Midwest Builders. **MOTION** Bindl, second Bartlett to leave the doors as is and receive a credit of \$810 from Midwest Builders. **ROLL CALL VOTE: YES:** Miller, Bartlett, Blood, Wiederholt, Bindl, and Hackl. **NO:** Anderson. **MOTION CARRIED.**

***Replacement of exterior doors on Kratochwill Memorial Building:*** **MOTION** Anderson, second Bartlett to contract with CCJ Construction to replace the two east exterior doors and the south exterior door at \$6,100. **MOTION CARRIED.**

***Establishing ordinance regarding sex offenders:*** Chief Schramm supplied the Board with sample sex offender ordinances and asked the Board for their input. Resident Kim Seifert submitted a petition signed by individuals requesting the Village Board to establish a sex offender ordinance. **MOTION** Blood, second Anderson to have Attorney Wood prepare a sex offender ordinance based similar to the City of Lancaster's. **MOTION CARRIED.**

***Amending ordinance regarding notice to residences for failure to remove snow and/or ice and mowing grass and/or weeds:*** Johnson asked the Board if they would consider amending the ordinances relating to the number of times a person is notified for not mowing or not shoveling. Currently, each time there is a violation, a notice is sent. There is the option to send the violator one notice and that notice is valid for that calendar year. **MOTION** Anderson, second Bartlett to have Attorney Wood draft an ordinance relating to the notice time for citizens in violation of removing snow and/or ice from sidewalks and mowing grass and/or destroying weeds. **MOTION CARRIED.**

***Incident involving a vicious dog:***

Chief Schramm presented information relating to an incident regarding a dog attacking another dog causing injury and asked the Village Board for input on how to handle the situation. Both dog owners were present. Lynette Weber, owner of the dog that had slipped its collar and attacked the other dog spoke on the incident. She also stated that her dogs are service dogs. **MOTION** Bindl, second Anderson to have Chief Schramm send a letter to the dog owner that attacked another dog, informing her that if a similar incident were to happen, the Village will take more drastic measures which could include having the dog removed from the Village. **MOTION CARRIED.**

***Sell Squad #1 or keep for general Village use:***

The Board has been discussing keeping Squad #1 for general Village/Utility use or sell when new squad arrives. If the old one is sold, proceeds from sale are put back into the Police Department equipment fund. Chief Schramm noted that Squad #1 will have approximately 100,000 miles or more. Discussed the possibility of purchasing an extended cab pickup truck for Village/Utility use. This will be put on the March agenda.

***Maintenance/upkeep of prairie grass area:***

Trustee Bindl discussed the burning off of the prairie grass as it has not been done for a while. Also, Tom McKenna has volunteered to replace the fencing along the walking path if the Village furnishes the supplies. Trustee Bindl will view the walking path fences and report back to the Board in March.

***Replacement of office printer and/or copier:*** Johnson reported that the office copier and Village printer are both over 10 years old. The printer has been having issues, which parts are expensive and some parts are no longer available. Two quotes were received: replace the copier with a color copier, along with a black/white printer, or just a color printer alone keeping the existing copier. New equipment is much less expensive to operate and maintain than the existing equipment. **MOTION** Anderson, second Miller to purchase a new color copier along with a black/white printer from the Gordon Flesch Co. **MOTION CARRIED.**

**LIBRARY BOARD REPORT:** **MOTION** Bartlett, second Blood to approve the October 18, 2017 Library report. **MOTION CARRIED.**

**MUSCODA JOINT FIRE DISTRICT REPORT:** no report

**CHAMBER OF COMMERCE REPORT:** no report

**GRANT COUNTY ECONOMIC DEVELOPMENT REPORT:** Muscoda hosted the January meeting. Mark Cupp was the speaker and gave a very good presentation.

**FESTIVAL COMMITTEE REPORT:** The Committee met on January 15<sup>th</sup> and February 5<sup>th</sup>. Plans are coming together and Chairperson Post is working on the Grant County Tourism Grant.

**POLICE REPORT:** Chief Schramm submitted his monthly report.

**SUPERINTENDENT REPORT:** Wardell submitted his monthly report. **MOTION** Anderson, second Bindl to put an ad in the paper for a cemetery lawn care employee. **MOTION CARRIED.**

**ADMINISTRATOR CLERK-TREASURER REPORT:** Johnson submitted her monthly report. **MOTION** Miller, second Anderson to allow Johnson & Faga to attend the March 1<sup>st</sup> WMCA district meeting. **MOTION CARRIED.**

**ACTION ON LICENSES:** **MOTION** Bindl, second Anderson to approve the 2018 Mobile Home Park licenses to Rux Mobile Home Park and to Evergreen Terrace. **MOTION CARRIED.** **MOTION** Bartlett, second Blood to approve Operator licenses to Megan Blank, Tamara Thomas, Payton Gundlach, and Amber Hardee, a Temporary Class B to the Ruffed Grouse Banquet, and a Temporary Operator license to Michael Ernst. **MOTION CARRIED.**

**ACTION ON PAYMENT OF INVOICES:** **MOTION** Bindl, second Bartlett to approve invoices as presented. **ROLL CALL VOTE: YES:** Miller, Anderson, Bartlett, Bindl, Wiederholt, Blood, and Hackl. **NO:** none. **MOTION CARRIED.**

**The following items were discussed in closed session:**

1. Review of street laborer/sewer operator applications
2. Establishing Police Officer eligibility pool
3. Claim from Minocqua Grading
4. Finance/Economic Development Committee Report-Revolving Loan Application #18-01
5. Deed restrictions for industrial park land
6. Plan Commission report-sale of industrial park land

**CONSIDERATION OF ADJOURNING INTO CLOSED SESSION TO REVIEW STREET LABORER/SEWER OPERATOR APPLICATIONS AND ESTABLISHING POLICE OFFICER ELIGIBILITY POOL PURSUANT TO STATE STATUTES 19.85(1)(c); DISCUSSION ON MINOCQUA GRADING CLAIM AGAINST THE VILLAGE PURSUANT TO STATE STATUTES 19.85(1)(g); PLAN COMMISSION REPORT-SALE OF INDUSTRIAL PARK LAND, FINANCE/ECONOMIC DEVELOPMENT COMMITTEE REPORT-REVOLVING LOAN APPLICATION #18-01 AND DISCUSSION ON DEED RESTRICTIONS PURSUANT TO STATE STATUTES 19.85(1)(F):** **MOTION** Bartlett, second Anderson to adjourn into closed session. **ROLL CALL VOTE: YES:** Bartlett, Wiederholt, Bindl, Blood, Anderson, Miller, and Hackl. **NO:** none. **MOTION CARRIED.**

Chief Schramm left at this time.

Johnson left at this time.

**Review of street laborer/sewer operator applications:** The Board reviewed the applications and selected four people to be interviewed. A date for interviews will be set at the March 6<sup>th</sup> Special Village Board meeting.

**RECONVENE TO OPEN SESSION IF NECESSARY:** **MOTION** Bartlett, second Wiederholt to reconvene into open session. **ROLL CALL VOTE: YES:** Anderson, Bartlett, Bindl, Blood, Miller, Wiederholt and Hackl. **NO:** none. **MOTION CARRIED.**

**ACTION, IF ANY, ON CLOSED SESSION MATTERS:**

**MOTION** Anderson, second Bartlett to continue working on the project; authorize transfer of land from KRH Properties LLC to Cool Zone LLC; eliminate the original note from March of 2017; and revise the restrictions/addendum. **MOTION CARRIED.**

**MOTION** Bindl, second Anderson to approve Revolving Loan #18-01 in the amount not to exceed \$400,000 with terms to be set once the collateral is determined. **MOTION CARRIED**

**MOTION** Miller, second Anderson to approve Katelyn Mathews and Jeffrey Alvin for the Police eligibility pool for twelve months. **MOTION CARRIED.**

**MOTION** Wiederholt, second Blood to deny the Claim of Minocqua Grading for work at 219 N Wisconsin Avenue. **MOTION CARRIED.**

**MOTION** Bindl, second Bartlett to interview four candidates for Street Laborer/Sewer Operator with date to be set at Special Meeting. **MOTION CARRIED.**

The Board decided to hold a Special Meeting on March 6<sup>th</sup> at 6:00pm to work on Cemetery items: rules, regulations, easement, etc. and to set date for interviews.

**ADJOURNMENT: MOTION** Bartlett, second Wiederholt to adjourn. **MOTION CARRIED.**

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Cinda Johnson, Administrator Clerk-Treasurer