

December 12, 2017 – President Hackl called the Meeting of the Muscoda Village Board to order at 7:00 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, and Miller. Also present: Schramm and Wardell.

PROOF OF PUBLICATION:

MOTION Anderson, second Bartlett to accept the Proof of Publication. **MOTION CARRIED.**

PLEDGE OF ALLEGIANCE.

President Hackl asked for an amendment to the agenda; remove item number 22 – Discussion on employee performance. **MOTION** Anderson, second Miller to remove agenda item number 22 – discussion on employee performance upon the recommendation of President Hackl. **MOTION CARRIED.** Bindl voted no.

APPROVAL OF MINUTES:

MOTION Anderson, second Bartlett to approve minutes as presented for the November 14th Regular, November 16th Special, and December 5th Special. **MOTION CARRIED.**

PUBLIC HEARING ON 2018 BUDGETS:

Johnson announced that the budget was published and made available for public viewing. The calculated levy for 2017 payable in 2018 is \$763,694. No one was present to discuss the budget.

CLOSE PUBLIC HEARING: MOTION Bindl, second Bartlett to close the Public Hearing on the 2017 budget payable in 2018. **MOTION CARRIED.**

ACTION ON ADOPTION OF 2018 BUDGETS: MOTION Bindl, second Anderson to approve the budgets for General Fund, Capital Fund, Cemetery Fund, Tax Increment District, Electric, Water and Sewer Funds. **ROLL CALL VOTE: YES:** Bartlett, Bindl, Anderson, Miller, and Hackl. **NO:** none.

ACTION ON RESOLUTION ESTABLISHING A TAX LEVY: MOTION Anderson, second Bartlett to set the Grant County tax levy at .024958499 and the Iowa County tax levy at .029811954. **MOTION CARRIED.**

ACTION ON RESOLUTION ESTABLISHING A PAYMENT PLAN FOR TAXES: Attorney Wood stated that this is not needed since it is a State Statute.

ACTION ON PLACING DELINQUENT UTILITIES, SPECIAL ASSESSMENTS, AND SPECIAL CHARGES ON THE TAX ROLL: MOTION Anderson, second Bartlett to place delinquent utilities, special assessments, and special charges on the tax roll. **MOTION CARRIED.**

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

Library building doors: Engineer Bailie supplied an email with update on the library doors. Ryan Rands of Midwest Builders was on site, obtained serial numbers of the doors and has supplied them to the manufacturer to see if the doors fell in the factory tolerances at final inspection. At this time, a response has not been received from the manufacturer.

Participation in Iowa County Economic Development Structure Grant: On December 1st, Trustee Blood, Wardell and Johnson met with the Iowa County Administrator, SW Regional Representatives and Ron Brisbois to discuss future planning of the Village: expansion of

industrial park, housing, commercial space, etc. There is possible funding to assist in planning. This program will be available in 2018 if the Village is interested.

Amending ordinance relating to Village Board members compensation: Upon the Board's direction, Johnson prepared an ordinance to eliminate the \$200.00 maximum pay Board members and the Village President could receive for pre-approved meetings outside of the Village. **MOTION** Bartlett, second Anderson to amend the ordinance relating to compensation for Village Board members and Village President for attendance at pre-approved meetings outside the Village. The \$200.00 cap is eliminated. **MOTION CARRIED.**

Contract or hourly rate for Village Attorney – move to closed session:

Attendance at APPA Legislative Rally in Washington DC: President Hackl announced that both her and Trustee Bindl would like to attend the APPA Legislative rally February 26-28, 2018 in Washington DC. **MOTION** Anderson, second Bartlett to approve both Hackl & Bindl to attend the 2018 APPA Legislative Rally in Washington DC. **MOTION CARRIED.** Hackl & Bindl abstained.

Allocations of Community Contributions through WPPI: **MOTION** Bindl, second Hackl to put the total \$1,500 to playground equipment at the Victora Riverside Park. **MOTION CARRIED.**

2018 Fuel Purchases: Request for quotes were sent to both gas stations; the Muscoda Mini Mart was the only one to submit a quote. **MOTION** Bindl, second Anderson to accept the quote from the Muscoda Mini Mart for 2018 fuel purchases. **MOTION CARRIED.**

Appointments to Police Committee: **MOTION** Anderson, second Bartlett to appoint Joe Bailey to the Police Committee. **MOTION CARRIED.**

Appointment of 2018-2019 Election Inspectors: **MOTION** Miller, second Anderson to appoint the list of Election Inspectors as presented. **MOTION CARRIED.**

Annual Employee Appreciation Gift: **MOTION** Anderson, second Bartlett to approve a \$50 gift certificate to any Village business for each full-time employee. **MOTION CARRIED.**

2018 Authorized Wages: **MOTION** Anderson, second Bartlett to approve the 2018 authorized wages as presented. **MOTION CARRIED.**

Review of incident calls to adult family home: Chief Schramm reported there were no calls this past month; he stated this item could be removed from the monthly agenda.

Replacement of exterior doors on Kratochwill Memorial Building: Johnson reported that she received a quote for replacement of the exterior doors on the east and south sides of the Kratochwill Memorial Building. Attorney Wood noted that since it was over \$5,000 a notice to bidder needs to be put in the paper. **MOTION** Bindl, second Anderson to approve quote from Otter Creek Construction contingent on receiving no other bids after the Class One publication to bidders. **MOTION CARRIED.**

LIBRARY BOARD REPORT: no report

MUSCODA JOINT FIRE DISTRICT REPORT: no report

CHAMBER OF COMMERCE REPORT: Citizen of the Year is Thomas Nondorf. The Senior Citizen dinner is scheduled for January 27th.

GRANT COUNTY ECONOMIC DEVELOPMENT REPORT:

Miller gave a report on annual meeting that was held in Boscobel. Muscoda will host the January 24th meeting.

POLICE REPORT:

Chief Schramm submitted his monthly report. Discussed scheduling time for Police Officer interviews; it was decided on late January. Chief informed the Board that there are new

regulations relating to ATV/UTV on highways. **MOTION** Bindl, second Bartlett to accept the Police Report. **MOTION CARRIED.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. ATC will be holding a meeting on January 12th, in Madison, regarding the upgrades to their transmissions lines. Bindl asked to have that meeting moved as he will not be here. Wardell reviewed the information from Krause Engineering regarding the transformer for the proposed substation upgrade. Purchasing of the transformer and approval of the project will be on the January agenda, unless Jordan Transformer needs payment for the transformer prior to January meeting, then a Special Meeting will be scheduled. **MOTION** Bindl, second Anderson to approve the Superintendents Report. **MOTION CARRIED.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report. Payment was received from the Municipal Property Insurance Fund for expenses related to the storm damage on July 19-20. Notice was received from the DNR that funding for the boat landing project has been exhausted on other projects. Muscoda's application, if funding is available, will be reviewed at the April, 2018 DNR meeting. Need to schedule a Plan Commission meeting to discuss Letter of Intent from a prospect. Johnson asked permission to contact companies to assist with extending the TID for affordable housing. **MOTION** Anderson, second Bartlett to approve the Administrator Clerk's report. **MOTION CARRIED.**

ACTION ON LICENSES: no applications

ACTION ON PAYMENT OF INVOICES: **MOTION** Bartlett, second Miller to approve invoices as presented. **MOTION CARRIED.** Hackl abstained.

CONSIDERATION OF ADJOURNING INTO CLOSED SESSION TO DISCUSS CONTRACT OR HOURLY RATE FOR VILLAGE ATTORNEY PURSUANT TO STATE STATUTES 19.85(1)(e): **MOTION** Anderson, second Bartlett to adjourn into closed session. **ROLL CALL VOTE: YES:** Bartlett, Bindl, Anderson, Miller, and Hackl. **NO:** none. **MOTION CARRIED.**

Schramm, Wardell and Johnson left at this time.

RECONVENE TO OPEN SESSION IF NECESSARY: **MOTION** Anderson, second Miller to reconvene into open session. **ROLL CALL VOTE: YES:** Bartlett, Bindl, Blood, Anderson, and Hackl. **NO:** none. **MOTION CARRIED.**

ACTION, IF ANY, ON CLOSED SESSION MATTERS: **MOTION** Anderson, second Bartlett to accept the monthly contracted amount of \$1,250 with Attorney Benjamin Wood. **ROLL CALL VOTE: YES:** Bartlett, Bindl, Anderson, Miller, and Hackl. **NO:** none. **MOTION CARRIED.**

ADJOURNMENT: **MOTION** Anderson, second Bartlett to adjourn. **MOTION CARRIED.**

