

**August 8, 2017 – President Hackl called the Meeting of the Muscoda Village Board** to order at 7:00 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Village Board: Anderson, Bartlett, Bindl, Blood, and Miller. Also present: Wardell, and Joe Bailie of Delta 3 Engineering.

**MOTION** Anderson, second Blood to accept the Proof of Publication. **MOTION CARRIED.**

**PLEDGE OF ALLEGIANCE.**

**MOTION** Bartlett, second Anderson to accept the minutes with the noted correction of Miller not in attendance at the July meeting. **MOTION CARRIED.**

**PUBLIC HEARING TO VACATE A PORTION OF IOWA STREET FROM GROVE STREET TO GREENTREE TRAIL:**

**MOTION** Anderson, second Bindl to open the public hearing. **MOTION CARRIED.** Johnson reviewed the information relating to the request to vacate a portion of Iowa Street adjacent to Greentree Trail. The initial resolution indicated vacating the westerly 20' of Iowa Street from Pine to Greentree. After research it was decided to recommend vacating the westerly 20' from the middle of Grove to Greentree to avoid easements for water mains between Pine and Grove. There was no public comment. **MOTION** Blood, second Anderson to close the public hearing. **MOTION CARRIED.**

**ACTION OF RESOLUTION TO VACATE A PORTION OF IOWA STREET FROM GROVE STREET TO GREENTREE TRAIL:**

**MOTION** Bindl second Anderson to adopt a Resolution to vacate the westerly 20' of Iowa Street from the middle of Grove Street going north to Greentree Trail. **RESOLUTION ADOPTED.**

**DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:**

*Delta 3-Library Facility-status of lawn and pay request:* Engineer Bailie was present to discuss portions of the lawn that have not grown. Grass Pro is the lawn contractor and they have taken soil tests to see what needs to be done. It was recommend to reseed and water, and discuss at the September board meeting. The CDBG grant needs to be closed out prior to November 1, 2017.

Trustee Bindl inquired about the property at 219 N Wisconsin Avenue and the emails from Minocqua Grading. Bailie explained that he has spoken to their Attorney and advised them to obtain the needed paperwork from the contractor.

*Kratochwill Memorial Building repairs/renovations-roof, meal site room improvements:* The roof contractor Walking Iron is in town on another job site but has not stopped at the building to do the sealing on the roof. Bailie will contact them again. A quote was received from J & J Plumbing for the new sink, plumbing, grease trap and labor in the amount of \$4,100. President Hackl has spoken with ADRC regarding funds to assist with the renovations for the meal site. Estimates have been sent to ADRC. **MOTION** Anderson second Miller to continue with upgrades and hire J & J Plumbing for the new sink, plumbing, grease trap and labor in the amount of \$4,100. **MOTION CARRIED.**

*Public Cemetery items-bylaws, regulations, finances, easements, mapping, survey:* Bindl explained that today he had Faga work on revisions to the draft regulations and those were handed out and need to be reviewed by the Board. Mapping is still a concern. The Board decided to have Hackl, Anderson and Bindl meet with Delta 3 to discuss mapping and what needs to be accomplished. Bindl also noted that he and Johnson will be meeting with a representative from

Edward Jones about the need for cemetery finances to be compliant with regulations for municipal investments.

**Condition of property at 125 N Wisconsin Avenue:** Wardell has not heard from the property owner, Paul Hendricks, regarding the structure on his property that is owned by William Kolman. It was decided to have Attorney Wood send a letter to the property owner inquiring about the quality of the property.

**Public parking lot between Walsh's and Bender's Foods:** Bender's Foods owner has contacted the Village Office asking for assurance that the public parking lot adjacent to the store will remain a parking lot. Johnson was instructed to send a letter to Bender's Foods informing them that the parking lot will remain a parking lot as long as there is a grocery store in operation.

**Sportsmen's Lounge fencing around outdoor patio area:** A letter was sent to Dan Behrens regarding the gates on Wisconsin Avenue and as of today no response has been received. It was decided that Hackl, Blood and Wardell will meet with Mr. Behrens.

**Construction of flag pole at Jaycee Ballpark:** Wardell reported that the School will be installing a 22' flag pole at the Jaycee Ballpark.

**Tree planting from DNR Forester:** A report was received from the DNR Forester regarding planting trees in the park and what they recommend. Wardell is going to purchase a chemical to pour around the base of ash trees to save them.

**Review of incident calls to adult family home:** No incidents from the adult family home since the meeting in July.

**Appointments to Committees and Commissions:** President Hackl presented the 2017-2018 appointments to Committees and Commissions. **MOTION** Bartlett second Miller to approve the appointments. **MOTION CARRIED.**

**Resolution to write off old delinquent personal properties:** Johnson presented a list of delinquent personal property going back to 1994 that is uncollectable and a list of delinquent personal property that is still trying to be collected. **MOTION** Bartlett second Bindl to write off old delinquent personal property in the amount of \$7,392.48 and to continue to pursue others. **MOTION CARRIED.**

**Memorandum of Understanding Agreement with Grant County for election purposes:** **MOTION** Anderson second Blood to contract with Grant County for election programming for 2018-2019. **MOTION CARRIED.**

**Participation in 2018 Grant County Highway Aid program:** **MOTION** Bartlett second Bindl to participate in the 2018 Grant County Highway Aid Program. **MOTION CARRIED.**

**Update on 400 W Greentree Trail-hooking up to municipal services:** Correspondence with SW Cap regarding the installation of municipal water and sewer were included in packets. The property owner continues to work with SW CAP.

**Establishing a pay range for new hired Police Officers and authorize interview panel to offer wage based on qualifications:** President Hackl had information from Chief Schramm on starting range of pay. **MOTION** Anderson second Bartlett that the range of pay for a new officer will be between \$18.00 and \$20.00 per hour for the remainder of 2017 and 2018. Final determination for wage and officer selection will be by the entire Board. **MOTION CARRIED.**

**LIBRARY BOARD REPORT:** none.

**CHAMBER OF COMMERCE REPORT:** Fall opener on September 16<sup>th</sup>; link to Village's website and weeds in downtown area.

**GRANT COUNTY ECONOMIC DEVELOPMENT REPORT:** Hackl attended the meeting in Platteville.

**POLICE REPORT:** Police Report was submitted by Chief Schramm. **MOTION** Bindl, second Miller to approve paying half of the school zone signs if the School District agrees to pay the other half. **MOTION CARRIED.** **MOTION** Blood, second Bartlett to accept the Police Report. **MOTION CARRIED.**

**SUPERINTENDENT REPORT:** Wardell submitted his monthly report. Wardell also reported that elevations of the boat landing are completed; rocks from the landfill were given to the Girl Scouts for the “Muscodia Rock’s project; Richland Center utilities assisted with the outage on July 19-20 and they did not charge for equipment or superintendent wages; thank you to Fire Department for assistance during storm; and delinquent utilities are at \$21,065. Wardell was instructed to obtain quotes for lawn care services at the Cemetery. **MOTION** Anderson, second Miller to accept the Superintendent’s report, send Thank You to Fire Department and Thank You to Richland Center Utilities plus two pizzas. **MOTION CARRIED.**

**ADMINISTRATOR CLERK REPORT:** Johnson submitted her monthly report. **MOTION** Bartlett, second Miller to accept the Administrator Clerk report; scheduled several meetings for evaluations, budget processes and Cemetery; and approve attendance at WPPI annual meeting and Cyber Security class. **MOTION CARRIED.**

**LICENSES:** **MOTION** Anderson, second Bartlett to accept the applications and grant operator license to Starlee Miller, a Special Class B to the Chamber, and a temporary operator license to Angie Tanner. **MOTION CARRIED**

**ACTION ON PAYMENT OF INVOICES:** **MOTION** Bindl, second Anderson to approve invoices to be paid as presented. **MOTION CARRIED.** Hackl abstained.

**UPDATE ON REVOLVING LOAN #09-01:** done in closed session

**MOTION** Anderson, second Miller to adjourn into closed session to discuss Revolving Loan #09-01 pursuant to State Statute 19.85(1)(f). **ROLL CALL, YES:** Bartlett, Bindl, Blood, Anderson, Miller, Wiederholt and Hackl. **NO:** none. **MOTION CARRIED.**

Johnson informed the Board that RLF #09-01 is up to date on revised payments of \$375 per month.

**ADJOURNMENT: (in closed session)**

**MOTION** Bartlett, second Miller to adjourn. **MOTION CARRIED.**

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Cinda Johnson, Village Administrator Clerk