

June 6, 2017 – Hackl called the Special Meeting of the Village Board to order at 6:30 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, Blood, Wiederholt, and Miller. Also present: Wardell, and Faga.

PROOF OF PUBLICATION: MOTION Bartlett, second Wiederholt to accept the Proof of Publication. **MOTION CARRIED.**

PLEDGE OF ALLEGIANCE.

MUSCODA PUBLIC CEMETERY ITEMS:

-Discussion with past Cemetery Association members regarding their responsibilities/duties & determining plot/site locations:

Bindl met on June 5th with past Association member Curt Heise and reviewed maps. Mr. Heise was present and mentioned that he had started a new numbering system for block/plot numbers however it did not get completed. He mentioned that originally the line of trees inside the cemetery were given numbered plots but due to tree roots it is not good for burial. Mr. Heise could not explain how the “card and book” system worked as he did not work with that; Eileen Williams was in charge of that but she was not present. He mentioned that some blocks are measured off with four plots (each noted as 1/4), other blocks with two plots (each noted as 1/2). Bindl explained that Delta 3 Engineering started at the northeast corner for their survey; it was the best pin to work with. He also stated that due to the curves in the roads, caskets are buried with the curve therefore encroaching on the plot next to it. Bindl thought that Delta’s preliminary map should be done in the next two weeks.

-Bylaws, regulations, easements, Sexton responsibilities:

Several examples of other cemetery bylaws & regulations were available to review; the Board preferred the one from Richland Center with a few changes. After discussion of pricing it was agreed to charge: each single plot of land will be sold at \$650 and includes land maintenance; digging full size grave \$500, cremation \$250, additional \$50 for each in the winter, locating plot \$25, locating monument \$25, Sexton fee \$25; these three charges of \$75 will apply to cremations also. Two past Deeds were looked at, one appeared that land had been sold however there was no buyers name on it. Bindl stated that he liked how the Corpus Christi Parish Cemetery Easement was written, it was decided to use that as an example. Faga will start these forms. Mark Jelinek will be contacted for his input on various items in the rules and regulations. Bartlett suggested that someone take the map, cards, deeds, and book and create a spreadsheet showing names, block/plot numbers, and any other information found; this could be very time consuming. The board instructed Johnson to contact the temporary employment agency in Richland Center to ask about a temporary employee to do this project. Bartlett will check around as well.

Johnson and Bindl have a meeting with an Edward Jones representative on the 8th to discuss the funds there.

DISCUSSION AND ACTION on Midwest Builders, Inc. Pay Request:

At the May 9th Board meeting the final pay request was submitted and authorized for payment contingent upon completion of punch list items. Bindl thought at this time that a portion of the final pay request could be paid but not all. There are concerns with the grass not growing and the rust on the stainless steel drop box. After discussion on these two items, Hackl will call Engineer Bailie to discuss watering the grass, fertilizing and get a replacement (new) drop box.

ADJOURNMENT: MOTION Bartlett, second Blood to adjourn. **MOTION CARRIED.**

Cinda Johnson, Administrator-Clerk