

April 25, 2017 – Hackl called the Special Meeting of the Village Board to order at 6:30 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, Blood, and Miller. Also present: Engineer Nies, Wardell, and Faga.

PROOF OF PUBLICATION: MOTION Bartlett, second Anderson to accept the Proof of Publication. **MOTION CARRIED.**

PLEDGE OF ALLEGIANCE.

MUSCODA PUBLIC CEMETERY ITEMS-ACTION IF NECESSARY ON ANY ITEM:

Muscoda Cemetery Association dissolving: Bindl explained that he and Eileen Williams of the Cemetery Association met with an Edward Jones representative to review the funds there; Williams withdrew \$3,000 to place in their checking account at Community First Bank for any future expenses and to keep the balance above \$500 for the required “free” checking balance. The Edward Jones representative said she would be happy to meet with the Village Board to discuss the account. On May 1st Bindl and Williams will meet with a tax specialist to help with their tax exempt status which they let expire and any charges that may be due. At this time the Association has not dissolved. He mentioned that the keys were all located and the lawn mower was found, but not in the Association’s possession.

Contracting for mapping of Cemetery: Prior to this meeting, Engineer Nies, with Delta 3, met at the cemetery with Hackl, Bindl, Wardell, Williams, and Mark Jelinek to view the boundaries. Nies explained the sections that Delta 3 will survey, leaving the original center portion of the cemetery alone since it is full. Once a draft is ready, the Village will be responsible for filling in names of sites that someone is buried in or any sold, then Delta 3 will enter that information into the CAD program showing what sites are available. The Sexton can then use this map to write names in as sites are sold. Once a year this can be sent to Delta 3 for updating; he said entering names once a year takes very little time and there may not even be a charge for this service. This process may take until June, 2017 to complete. **MOTION** Bindl, second Blood, to contract with Delta 3 Engineering to survey/map the Muscoda Public Cemetery contingent upon the Cemetery Association signing the Relinquishing of Responsibilities. **MOTION CARRIED.**

Contracting or hiring for grave digging: If the Village appoints a grave digger, that person will need to carry Workers Compensation and Liability Insurances. Due to this, the current digger will not purchase this coverage so he will end his digging once the Association is dissolved. The Board decided to place an ad for a digger in the Muscoda Progressive, Boscobel Dial, and the Richland Shopper with applications due by May 8, 2017.

Contracting or hiring a Sexton: An employment ad was placed in the Muscoda Progressive on April 20, and April 27th; as of this meeting no applications have been received. The Board decided to place another ad for a Sexton in the Muscoda Progressive, Boscobel Dial, and the Richland Shopper with applications due by May 8, 2017.

Contracting or hiring for lawn care: Several lawn care companies were contacted but all are too busy with other contracts. Bailey’s Lawn Service said they would get a bid in by this meeting but it has not been received. An employment ad was placed in the Muscoda Progressive on April 20, and April 27th; as of this meeting no applications have been received. The Board decided to place another ad for in the Muscoda Progressive, Boscobel Dial, and the Richland Shopper with applications due by May 8, 2017.

DISCUSSION AND ACTION ON REPAIRS AND/OR REPLACEMENT OF BOAT LAUNCH:

Nies met with Bindl and Wardell at the boat launch to review possible upgrades. Nies explained several situations from just doing maintenance to existing launch to adding one or two additional launches. He talked with the DNR regarding possible grant money through the DNR Recreational Project. The Village first must obtain all necessary permits, have a plan in place and present this at a Waterway Commission meeting; the November 1st meeting will be as soon as everything could be ready. Our project is considered an “inland project”; about 90% of applications get approved at 50% funding. Nies asked Wardell to take frequent pictures of water levels and to obtain projected water levels, possibly from Mark Cupp. If we are awarded a grant the money will not be disbursed until the spring of 2018. If water levels are high work may not take place right away and could be more costly than doing the work in the fall when levels tend to be lower. The Hovercraft Association is interested in hosting an International Hovercraft Event in July of 2018. **MOTION** Anderson, second Bartlett to go forward with the grant process and make temporary improvements to the existing launch for the international Hovercraft event in July of 2018. **MOTION CARRIED.**

DISCUSSION AND ACTION ON SEALING AREA BETWEEN KRATOCHWILL BUILDING AND BAILEY’S BUILDING:

Engineer Joe Bailey, with Delta 3, recommends filling the space between the buildings with a poly foam spray and then install flashing along the top and close the east side. The foam will adhere to both buildings filling in all cracks. Hackl, Bindl, and Wardell met with Iowa Wall Saw to view this project. **MOTION** Anderson, second Miller to contract with Iowa Wall Saw to spray the foam between the two buildings. **MOTION CARRIED.** Hackl instructed Johnson to contact Attorney McGraw to send a letter to Joe Bailey asking permission to take interior pictures of the north wall of his building and that the Village will not be held responsible for any possible damage.

DISUSSION AND ACTION ON STORM WATER RUNOFF ON RIVER ROAD FROM NEW CONSTRUCTION:

Wardell stated that there has always been a problem with water issues on River Road when the SWAT building was there and has concern about the Family Dollar building and how they will handle their storm water runoff. The north side of the building will have grass from the building to the road, and the front will be parking lot. Johnson stated that the building permit will not be issued until our building inspector views the plans. Nies stated that as the Village’s Engineer, he will send a letter or email to Johnson and ask how specs for the store intend to address storm water runoff; then Johnson can forward this to the engineering firm responsible and ask them to respond.

UPDATE ON 219 N WISCONSIN AVENUE DEMOLITION PROJECT:

Engineer Bailie, Troy Wardell and Jerry Bindl were present when the Contractor, Minocqua Grading dug three holes for inspection of the project and debris was found and compaction did not meet specs. Per the Contract, all debris was to be removed from the site, and clean fill used to fill the hole in. The Contractor is now required to remove everything and basically start over with clean fill and compaction testing. Engineer Nies explained that the Village may charge liquidated damages if it is proven that it cost the Village more in Engineering Services and/or Village employee time. Bailie will be on site as much as the Village wants. It was decided that someone should be on site at all times. Bailie will sign off on “clean” hole, will be here for the start of compaction, final walk through, and any other problems that may occur. Wardell and Bindl will be on site the remaining of time; with Anderson as back up. **MOTION** Anderson, second Bartlett to authorize additional engineering services as needed for the demolition project at 219 N Wisconsin Avenue. **MOTION CARRIED.**

REPORT FROM FINANCE/ECONOMIC DEVELOPMENT COMMITTEE-APPLICATION #17-03 AND STATUS OF EXISTING LOANS: Done in closed session.

CONSIDERATION OF ADJOURNING INTO CLOSED SESSION TO DISCUSS APPLICATION #17-02, #17-03, AND STATUS OF EXISTING LOANS PURSUANT TO STATE STATUTES 19.85(1)(f): MOTION Bartlett, second Bindl to adjourn into closed session. **ROLL CALL YES:** Anderson, Bartlett, Bindl, Blood, Miller, and Hackl. **NO:** none. **MOTION CARRIED.**

RETURN TO AND RECONVENING IN OPEN SESSION: MOTION Bartlett, second Anderson to reconvene in open session. **ROLL CALL YES:** Anderson, Bartlett, Bindl, Blood, Miller, and Hackl. **NO:** none. **MOTION CARRIED.**

ACTION, IF ANY AND IF REQUIRED BY LAW TO BE TAKEN IN OPEN SESSION ON CLOSED SESSION MATTERS:
MOTION Bartlett, second Blood to deny Loan #17-02 based on lack of collateral. **MOTION CARRIED.**

ADJOURNMENT: MOTION Anderson, second Bartlett to adjourn. **MOTION CARRIED.**

Cinda Johnson, Administrator-Clerk