

March 14, 2017 – Hackl called the Regular Meeting of the Village Board to order at 7:05 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bartlett, Bindl, Goplin, Miller, and Wiederholt. Also present: Wardell, Schramm, and Johnson.

PROOF OF PUBLICATION: MOTION Bartlett, second Bindl to accept the Proof of Publication. **MOTION CARRIED.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES: MOTION Bartlett, second Anderson to approve the minutes. **MOTION CARRIED.**

PLAN COMMISSION REPORT:

Johnson reported that the Plan Commission met this evening to discuss two Conditional Use Applications; one from Meister Cheese Company for wastewater facility operations south of Hwy 133 and east of Azim Street, and the other from Heather Boyer and Kenda McConkey for an adult family home at 1120 N Wisconsin Avenue. Both applications were approved. The Commission also recommends amending the zoning map, comprehensive plan and associated map to reflect a change in zoning from Commercial to Residential for lots 4-6, Block 19, contingent on sale of property.

PUBLIC HEARINGS ON AMENDMENT TO ZONING MAP TO CHANGE ZONING FROM COMMERCIAL TO RESIDENTIAL IN BLOCK 19, LOT 4, 5, AND 6 - 1120 N WISCONSIN AVENUE AND AMENDMENT TO COMPREHENSIVE PLAN AND MAPS TO CHANGE ZONING FROM COMMERCIAL TO RESIDENTIAL IN BLOCK 19, LOT 4, 5, AND 6 - 1120 N WISCONSIN AVENUE:

Johnson explained that a petition was received to change the zoning from Commercial to Residential at 1120 N Wisconsin Avenue, Lots 4-6, Block 19 for an adult family home. The Plan Commission reviewed the petition and recommend changing the zoning from Commercial to Residential effective after the sale of the property.

CLOSE PUBLIC HEARING: MOTION Barlett, second Goplin to close public hearing. **MOTION CARRIED.**

ACTION ON ORDINANCE TO AMEND ZONING MAP and COMPREHENSIVE PLAN FOR PROPERTY AT 1120 N WISCONSIN AVENUE:

MOTION Anderson, second Bindl to amend the zoning map, comprehensive plan, and map from Commercial to Residential on lots 4-6, Block 19 – 1120 N Wisconsin Avenue contingent upon the sale of the property. **ORDINANCE ADOPTED.**

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. **Delta 3 – Library Facility progress report, update on punch list items and exterior door colors:** Engineer Bailie reviewed the punch list items. There are still items outstanding. Bailie submitted two color selections for the exterior doors to see if changing the color would

help with warping. It was decided to leave the doors dark brown through another winter season to see what happens.

- b. Change order for basement light switch at Library:** Bailie presented the change order for \$150 for the light switch in the basement. **MOTION** Goplin, second Miller to accept the change order for \$150 for a light switch in the basement of the new library. **MOTION CARRIED.**
- c. Kratochwill Memorial Building upgrades/repair maintenance: meal site items, electric, south wall and window leaks.** Bailie reported he has been in contact with two companies regarding the installation of “foam” between the Kratochwill Building and Bailey’s building. One price was \$15,000 to \$20,000. Iowa Wall Saw gave a rough estimate of \$4,400 for the foam. This does not including putting the flashing back on or jetting between the two buildings. Wardell thought the Village could jet between the two buildings. Wardell was instructed to contact Iowa Wall Saw for a quote on foam. Randy Putz from Avoca has viewed the three exterior doors and leaking windows. He will be ordering doors and putting a flashing over the windows.
- d. Engineering contract for meal site remodeling project.** Discussed submittal of grease interceptor to State. It was decided to wait on submittal as the State approval is only good for one year. No remodeling contract at this time.
- e. Utility easements on property north of Industrial Drive and Middle Street in the area of the newly acquired land south of the lagoon.** There is a meeting scheduled for March 24th at 10:00am with all interested parties.
- f. Handicap stalls by cross walk in the area of the track and at the intersection of Elm & 2nd Streets.** The Riverdale School District would like handicap parking stalls at the intersection of 2nd and Elm and on Wisconsin Avenue close to the track. **MOTION** Bindl, second Anderson to have Schramm and Wardell work with the School on locations for four handicap parking stalls. **MOTION CARRIED.**
- g. Ordinance relating to No Parking on Howard Avenue south of Catherine Street.** Chief Schramm has contacted Nuts and Bolts regarding the semis parking on South Howard Street. Most of the trailers are ones that he is doing repairs on. With the trailers parking on the street, it makes Howard a one way; with the traffic on that street it is not safe. **MOTION** Bartlett, second Wiederholt that all of Howard Street from Industrial Drive south to corporate limits is no parking on both sides of the street. **MOTION CARRIED.**
- h. Ash tree maintenance agreement.** Tabled until April.
- i. Gift certificates being considered supplemental wages.** Discussed gift certificates for Village employees and if they should be considered supplemental income or miscellaneous expense. **MOTION** Wiederholt, second Anderson that employee gift certificates under \$500.00 will be treated as miscellaneous expense. **MOTION CARRIED.** Bindl voted no.

UPDATE ON CEMETERY ASSOCIATION AND VILLAGE RESPONSIBILITIES:

Eileen Williams, Muscoda Public Cemetery Association, was present to discuss the possibility that the Association may dissolve. If the Association dissolves, by statute, the Village takes over responsibility of the Cemetery which includes maintenance, plot sites, finances, etc. Mrs. Williams noted that the plot map for the Cemetery is in bad shape and needs to be updated. Johnson noted that she has spoken with Mark Jelinek of Pratt Funeral Services and he is willing to attend a meeting to assist in the transaction. Mrs. Williams will provide the existing by-laws for the Village to review. A Special Meeting will be scheduled for either March 28 or 29 at 6pm.

UPDATE ON SANITARY SEWER AND WATER SERVICES FOR 400 W GREENTREE TRAIL:

Johnson reported that she has been in contact with the property owner at 400 W Greentree Trail as the septic on the property has failed. The owner, David Olson, has a land contract with an individual that is currently living there. The expense of hooking up to municipal services has been discussed. Mr. Olson said he would contact the Village by March 20th with a decision on what he is going to do with the failed septic system.

LIBRARY BOARD REPORT:

Library President JoAnn Wiederholt was present and updated the Board on happenings at the new library. 78 new cards have been issued, the March 6th computer class was full, Grant County Social Services has been using an area to meet clients, and they are glad they made the children's section larger as it is getting a lot of use.

FIRE DISTRICT REPORT: No report submitted.

CHAMBER OF COMMERCE REPORT: No report.

GRANT COUNTY ECONOMIC DEVELOPMENT REPORT:

February meeting was in Muscoda and consisted of a tour of the new Library. It was well attended.

MOREL MUSHROOM FESTIVAL COMMITTEE REPORT: Johnson reported that plans are progressing very well.

POLICE REPORT:

Chief Schramm submitted his monthly report. New squad is in and should be in service the last week of March. **MOTION** Miller, second Bartlett to approve the Police Report. **MOTION CARRIED.**

SUPERINTENDENT REPORT: Wardell submitted his monthly report. Wardell was instructed to keep the landfill locked to avoid disposal of unwanted items. **MOTION** Wiederholt, second Bartlett to accept the Superintendent report. **MOTION CARRIED.**

ADMINISTRATOR CLERK-TREASURER REPORT: Johnson submitted her monthly report. Goplin asked if an ad could be placed in the paper explaining "write-in" candidates. Attorney McGraw has announced that he will be retiring at the end of 2017. The Board decided that research should be done on qualifications and what should go in a request for proposals. **MOTION** Anderson, second Bartlett to accept the Administrator Clerk-Treasurer report. **MOTION CARRIED.**

ACTION ON LICENSES: **MOTION** Bindl, second Bartlett to approve the applications and grant licenses for: Combination Class B to Leanne Laufenberg and Wendy Fitzgerald for Lounge 105, LLC, and operator licenses to Leanne Laufenberg, and Wendy Fitzgerald. **MOTION CARRIED.**

ACTION OF PAYMENT OF INVOICES: MOTION Bartlett, second Anderson to approve payment of invoices as presented. **MOTION CARRIED.**

DISCUSSION AND ACTION ON 2017 POOL STAFF: done in closed session

CONSIDERATION OF ADJOURNING INTO CLOSED SESSION TO REVIEW 2017 POOL STAFF APPLICATIONS PURSUANT TO STATE STATUTES 19.85 (1)(c):
MOTION Miller, second Wiederholt to adjourn into closed session. **ROLL CALL VOTE: YES:** Wiederholt, Goplin, Bindl, Bartlett, Anderson, Miller, and Hackl. **NO:** None. **MOTION CARRIED.**

Pool Director Cheryl Miller has reviewed the applications for cashier and lifeguards and recommends hiring all that applied.

RETURN TO AND RECONVENING IN OPEN SESSION: MOTION Bindl, second Miller to reconvene in open session. **ROLL CALL VOTE: YES:** Wiederholt, Goplin, Bindl, Bartlett, Anderson, Miller, and Hackl. **NO:** None. **MOTION CARRIED.**

ACTION, IF ANY AND IF REQUIRED BY LAW TO BE TAKEN IN OPEN SESSION ON CLOSED SESSION MATTER:

MOTION Bindl, second Miller to hire all applicants as presented for the 2017 pool seasons with wages as previously set. **MOTION CARRIED.**

ADJOURNMENT: MOTION Wiederholt, second Bartlett to adjourn. **MOTION CARRIED.**

Cinda Johnson, Administrator-Clerk Treasurer