

December 13, 2016 – Hackl called the Regular Meeting of the Village Board to order at 6:30 pm in the Council Chambers of the Kratochwill Memorial Building. The following members were present: Anderson, Bindl, Goplin, Miller, and Wiederholt. Also present: Chief Schramm and Wardell. Bartlett arrived at 6:40.

PROOF OF PUBLICATION: MOTION Anderson, second Wiederholt to accept the Proof of Publication. **MOTION CARRIED.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES: MOTION Bindl, second Anderson to approve the minutes. **MOTION CARRIED.**

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

a. Delta 3-Library Facility Progress Report: Engineer Bailie reviewed the items remaining on the punch list. The next walk-thru will be December 22nd. Focus on Energy paperwork is complete and submitted.

b. Midwest Builders pay application #8 and change order #4: Midwest Builders submitted pay request #8 for \$57,149.36. Discussed meeting with the roof installer for inspection, which has been requested previously but not done. The Board discussed holding a retainer until the roof inspection is complete and punch list items are done. Bailie explained that there is a one year workmanship warranty which starts from the date of the final payment/close out. **MOTION** Bindl second Anderson to approve the pay request for \$57,149.36 less a retainer of \$20,000.00 until all punch list items are complete and satisfactory with the Village and roof inspection is done. **MOTION CARRIED.** Change order #4 in the amount of \$1,043.25 was submitted, it is for items that were previously approved-cabinets and circulation desk changes. **MOTION** Anderson, second Bindl to approve change order for items previously approved for cabinets and circulation desk in the amount of \$1,043.25. **MOTION CARRIED.**

c. Award of contract for demolition of buildings and site cleanup at 219 N Wisconsin Avenue: Four bids were received, the lowest from Minocqua Grading for \$14,995. **MOTION** Goplin, second Miller to award the bid to Minocqua Grading for \$14,995. **MOTION CARRIED.** Bailie also noted that asbestos and lead removal will start next week.

d. Delta 3-Report on roof leak at Kratochwill Memorial Building: The roofing company believes that the leaking problem stems from the walls between the Kratochwill Memorial Building and Joe Bailey's building. Engineer Bailie wants to do an inspection himself before a determination is made and that cannot be done with snow on the roof. This item is tabled until Bailie inspects the walls and roof line.

e. Electric upgrade for Kratochwill Memorial Building: A quote was received for the electric upgrade which was substantially lower than the engineers estimate. Since there is no urgency in the remodeling, this item was tabled and Wardell will check to make sure the quote is everything that needs to be done.

f. Relocating easements on DNR land south of the lagoon and associated costs: Johnson reported that she had been contacted by the DNR questioning when this transaction would be completed. Scot Industries and Meister Cheese were contacted and they have agreed to pre-pay for the land and then work out the details of the easements. The land will be in the Village's name until these items are resolved. Wardell discussed the water main located in the vacated Middle Street north of Industrial Drive. It appears that there is no easement for this main and one needs to be filed. This will be on the next agenda.

g. Purchase of fuel for 2017: Request for bids were sent to both stations with only one responding. The bid was received from C&D Properties/Muscoda Mini Mart at 11 cents off the

pump price per gallon for gasoline and diesel fuel. **MOTION** Goplin, second Bartlett to award 2017 fuel purchases to C&D Properties. **MOTION CARRIED.**

h. Annual employee appreciation gift: **MOTION** Goplin, second Anderson to approve one \$50 gift certificate to any business in Muscoda to each full-time employee. **MOTION CARRIED.**

i. Establishing usage rules for conference room and study rooms at the New Library: The new library will not be rented out; the conference and study rooms may be used during regular hours under the supervision of the Librarians or for a library function.

j. Contract for 2016 auditing services: Johnson Block submitted a quote for \$17,600 to complete the 2016 audit for all funds; this is an increase of \$525 over the 2015 audit. **MOTION** Anderson, second Miller to approve Johnson Block to do the 2016 audit for \$17,600. **MOTION CARRIED.**

k. Resolution to transfer funds from expenses related to 219 N Wisconsin Avenue: **MOTION** Bartlett, second Bindl to approve a Resolution to amend the 2016 budget for expenses relating to the demolition and clean up at 219 N Wisconsin Avenue in the amount of \$13,000, with funding coming from the general fund balance. **MOTION CARRIED.**

l: Consideration of tornado shelter: After discussion, the Board decided that at this time a tornado shelter is not needed.

PUBLIC HEARING ON 2017 BUDGETS: Johnson presented the proposed 2017 budgets. No one from the public was present to discuss the proposed budgets.

ACTION ON CLOSING PUBLIC HEARING FOR THE 2017 BUDGETS: **MOTION** Anderson, second Bartlett to close the public hearing. **MOTION CARRIED.**

ACTION ON ADOPTION OF 2017 BUDGETS: **MOTION** Bindl, second Bartlett to adopt the proposed 2017 budgets as presented. **ROLL CALL VOTE: YES:** Anderson, Bartlett, Bindl, Goplin, Miller, Wiederholt, and Hackl. **NO:** none. **MOTION CARRIED.**

RESOLUTION ESTABLISHING A TAX LEVY: **MOTION** Anderson, second Bartlett that there be a tax levied on all taxable property in the Village of Muscoda, Grant County, in the amount of \$25.03 per thousand and a State School Credit of \$1.59 per thousand and a tax levied on all taxable property in the Village of Muscoda, Iowa County, in the amount of \$24.86 per thousand and a State School Credit of \$.42 per thousand. **MOTION CARRIED.**

RESOLUTION ESTABLISHING A PAYMENT PLAN FOR TAXES: **MOTION** Bindl, second Goplin that one half or the first installment of the general real estate taxes may be paid to the Village Treasurer on or before January 31, 2017, (section 74.02 (2) (a) Wisconsin State Statutes), such first installment shall not be less than \$99.99, nor less than the total amount of the tax if the same does not exceed \$99.99. **MOTION CARRIED.**

ACTION ON PLACING DELINQUENT UTILITIES, SPECIAL ASSESSMENTS, AND SPECIAL CHARGES ON TAX ROLL: **MOTION** Goplin, second Miller to place delinquent utilities, special assessments, and special charges on the tax roll. **MOTION CARRIED.**

LIBRARY BOARD REPORT: Library Board President JoAnne Wiederholt was present to discuss the move, thanked all volunteers and Village employees for their help.

FIRE DISTRICT REPORT: none

CHAMBER OF COMMERCE REPORT:

The Chamber is going to donate up to \$4,500 for tables, chairs and appliances for the “new” meal site area, which is the old library space.

GRANT COUNTY ECONOMIC DEVELOPMENT REPORT: none

POLICE REPORT: Chief Schramm submitted his monthly report. Currently Village Officer McQuillian is teaching the DARE program and in the near future she may not be available to teach this program. Does the Village want to send an officer to obtain this training? Grant County does have Officers trained to teach DARE. It would then be a County Officer, not a local Officer teaching DARE to Riverdale students. Chief also noted that the Police Department will be enforcing snowmobile violators. **MOTION** Bartlett, second Anderson to accept the Police Report and not to send a local Police Officer to DARE training. **MOTION CARRIED.**

SUPERINTENDENT REPORT: Wardell submitted his monthly report. On November 9th the DNR did an inspection of the landfill site and the report was included in packets. **MOTION** Miller, second Anderson to accept the Superintendents Report. **MOTION CARRIED.**

ADMINISTRATOR CLERK-TREASURER REPORT: Johnson submitted her monthly report. Election Inspectors, Deputy Clerk Faga and Johnson assisted with the recount in Lancaster. Nomination papers are due January 3rd prior to 5:00 p.m. Johnson asked about the invoices for items relating to the library – phones, janitorial items, etc. The Board said that basic janitor supplies are to be municipal building expense. **MOTION** Bindl, second Bartlett to accept the Administrator Clerk Report. **MOTION CARRIED.**

ACTION ON LICENSES: none

ACTION ON PAYMENT OF INVOICES: **MOTION** Bindl, second Anderson to approve payment of invoices as presented. **MOTION CARRIED.**

DISCUSSION AND ACTION ON TESTING RESULTS FOR STREET LABORER:
Done in closed session.

CONSIDERATION OF ADJOURNING INTO CLOSED SESSION TO DISCUSS TESTING RESULTS FOR STREET LABORER PURSUANT TO STATE STATUTES 19.85 (1)(c): **MOTION** Anderson, second Miller to adjourn into closed session. **ROLL CALL VOTE: YES:** Wiederholt, Goplin, Bartlett, Bindl, Anderson, Miller and Hackl. **NO:** none **MOTION CARRIED.**

Schramm and Johnson left at this time.

RETURN TO AND RECONVENING IN OPEN SESSION: **MOTION** Bartlett, second Bindl to reconvene in open session. **ROLL CALL VOTE: YES:** Wiederholt, Goplin, Bartlett, Bindl, Anderson, Miller and Hackl. **NO:** none **MOTION CARRIED.**

ACTION, IF ANY, AND IF REQUIRED BY LAW TO BE TAKEN IN OPEN SESSION: **MOTION** Bartlett, second Anderson that Mike Hill be moved to General Laborer at \$14.00 per hour affective December 17, 2016, and Cory Hernan moved to Street Laborer with current

wage of \$14.00 per hour until he successful completes wastewater schooling. **MOTION CARRIED.**

ADJOURNMENT: MOTION Bartlett, second Goplin to adjourn. **MOTION CARRIED.**

Cinda Johnson, Administrator Clerk-Treasurer