

**July 12, 2016 – Administrator Johnson called the Regular Meeting of the Village Board to order at 7:00pm in the absence of President Hackl** in the Council Chambers of the Kratochwill Memorial Building. **MOTION** Goplin, second Wiederholt to appoint Bartlett chair of the meeting. **MOTION CARRIED.** The following members were present: Anderson, Bartlett, Goplin, and Wiederholt. Also present Schramm and Wardell.

**PROOF OF PUBLICATION:** **MOTION** Wiederholt, second Anderson to accept the Proof of Publication. **MOTION CARRIED.**

**PLEDGE OF ALLEGIANCE.**

**APPROVAL OF MINUTES:** **MOTION** Goplin, second Wiederholt to approve the June 14<sup>th</sup> minutes. **MOTION CARRIED.**

**DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:**

- a. **Delta 3 Engineering-Library Facility Progress Report:** Construction is proceeding. The perimeter has been secured; plumbing, electrical, gas and HVAC are ongoing. The roofing will be installed within the next couple of weeks along with the rock. It was brought to Bailie's attention that extra bracing is being installed for wall mounting book shelves and the book case from the Library on Walnut Street.
- b. **Midwest Builders Pay Request #3 and change order:** Midwest Builders, contractor for the Library building project, submitted their pay request in the amount of \$141,968.95 Bailie and Nies of Delta 3 have reviewed the request and make recommendation for payment. **MOTION** Anderson, second Wiederholt to approve pay request #3 for \$141,968.95 **MOTION CARRIED.** Bailie explained the change order which included upcharges for the header and wall charges, masonry and items relating to the fireplace, EIFS bump out, change in electrical services for 400 amp to 300 amp and a reduction for removal of the in-floor mat in the front entrance. Total amount of change order is \$4,187.01 **MOTION** Goplin, second Wiederholt to approve change order #1 in the amount of \$4,187.01 **MOTION CARRIED.**
- c. **Replacement of front stoop entrance on Kratochwill Memorial Building to comply with GAB accessibility audit:** As Johnson reported last month, something needs to be done with the lip at the entrance of the Kratochwill Building. Two contractors have been contacted to obtain quotes to replace the sidewalk by the entrance. At this time quotes have not been received. Johnson asked if this item could be placed on the July 14<sup>th</sup> Special Board Meeting agenda as a reply needs to be sent to GAB prior to July 22<sup>nd</sup>. It was decided to put this item on the July 14<sup>th</sup> agenda.
- d. **Status of donated trees from Muscoda Protein Products:** In November of 2013 Muscoda Protein Products requested that nine trees on the east side of the landfill be remove to eliminate problems with leaves getting into their clarifier. In exchange, they would pay for six trees to be placed in the parks. Since this has not been done, it was decided to plant the trees this fall and then bill Muscoda Protein Products for them.
- e. **Establishing policy for disciplinary action for misconduct at the pool:** Pool Director Cheryl Miller was present to discuss establishing a policy for violations at the pool ranging from pushing/shoving to vandalism/theft. With each violation is a punishment ranging from verbal warning to being banned from the pool. The current pool rules and disciplinary actions need to be updated and several violations added as there seems to be more misconduct at the pool. Miller has been working with Chief Schramm on a violations chart. The Board was in agreement that the Pool Director has the authority to discipline patrons so that it is a safe environment for all; both staff and patrons. Also discussed the age when patrons can be at the pool without a twelve

year old. It was decided to leave the age as is; anyone under the age of seven. Cheryl also noted that the pool handbook needs to be updated.

- f. **3-year Cross Connection Control contract:** Johnson explained that we are mandated by the DNR to conducted cross connection inspections of Industrial, Commercial and Residential properties. Village employees do the residential cross connection inspections. The current contract with HydroCorp for Industrial and Commercial inspections expires in August. The renewal contract is for 78 inspections over three years at a cost of \$10,152 **MOTION** Anderson, second Goplin to contract with HydroCorp for cross connection inspections of 78 Industrial and Commercial properties for \$10,152 over three years. **MOTION CARRIED.**
- g. **Contracting Police services to the Village of Blue River:** Chief Schramm reported that the Village President of Blue River has contacted him to inquire about contracting police services for a set amount of time. Currently they contract with Grant County for four hours a week of police protection. Johnson has sent an inquiry to the Village's insurance company to see if Muscoda or Blue River would be responsible if something were to happen to an officer or damage to a squad. At this time, Johnson has not received a reply. This will be tabled until more information is gathered, both from the insurance company and exactly what is Blue River looking for as far as hours go.
- h. **Appearance by Cemetery Association and possibly dissolving the Association and Village responsibilities:** Eileen Williams was present to update the Board on the Association. At present they are looking to hire someone to mow and maintain the public portion of the Cemetery and they are in need of trustees on the Association. By Statutes if the Association dissolves, it reverts back to the municipality for care, maintenance, bookwork, lot assignment – everything that is involved in the operation of the Cemetery. It was decided to try and help the Association find members.

**LIBRARY BOARD:** None.

**CHAMBER OF COMMERCE:**

Working on Fall Opener.

**GRANT COUNTY ECONOMIC DEVELOPMENT:** Miller attended the June meeting in Boscobel and the report was included in packets.

**POLICE REPORT:**

Chief Schramm submitted his monthly report. **MOTION** Wiederholt, second Anderson to accept the Police Report. **MOTION CARRIED.**

**SUPERINTENDENT REPORT:**

Wardell submitted his monthly report. **MOTION** Anderson, second Wiederholt to accept the Superintendent Report. **MOTION CARRIED.**

**ADMINISTRATOR CLERK-TREASURER REPORT:**

Johnson submitted her monthly report. Due to the Partisan Primary, the August Board meeting needs to be moved. **MOTION** Wiederholt, second Anderson to accept the Administrator Clerk Report and hold the August Village Board meeting on Wednesday the 10<sup>th</sup>. **MOTION CARRIED.**

**ACTION ON LICENSE APPLICATIONS:** **MOTION** Goplin, second Wiederholt to accept the applications and grant operator licenses to Sumandeep Sing Handa, Kayla Premoe, and Leah McKinney. **MOTION CARRIED.**

**ACTION ON PAYMENT OF INVOICES:** MOTION Anderson, second Wiederholt to approve payment of invoices as presented. **MOTION CARRIED.**

**FINANCE/ECONOMIC DEVELOPMENT COMMITTEE REPORT:** closed session.

**DISCUSSION AND ACTION ON HEAD LIFEGUARD WAGES:** closed session.

**CONSIDERATION OF ADJOURNING INTO CLOSED SESSION TO DISCUSS REVOLVING LOAN APPLICATIONS, EXISTING REVOLVING LOANS PURSUANT TO STATE STATUTE 19.85 (1)(f) AND DISCUSSION OF HEAD LIFEGUARD WAGES PURSUANT TO STATE STATUTE 19.85(1)(c):** MOTION Anderson, second Goplin to adjourn into closed session. **ROLL CALL: YES:** Anderson, Bartlett, Goplin and Wiederholt. **NO:** none. **MOTION CARRIED.**

Discussed head guard wages and revolving loan applications.

**RECONVENE IN OPEN SESSION:** MOTION Wiederholt, second Anderson to reconvene in open session. **ROLL CALL: YES:** Anderson, Bartlett, Goplin and Wiederholt. **NO:** none. **MOTION CARRIED.**

**ACTION, IF NECESSARY, ON CLOSED SESSION ITEMS:**

MOTION Goplin, second Anderson to approve Revolving Loan application #16-03. **MOTION CARRIED.**

MOTION Goplin, second Anderson to approve Revolving Loan application #16-01 contingent upon receiving matching fund commitment prior to August 6, 2016. **MOTION CARRIED.**

MOTION Goplin, second Wiederholt to approve Madison Vande Hey Head Guard wages of \$10.00 per hour retroactive to the beginning of season for all Head Guard hours worked. **MOTION CARRIED.**

**ADJOURNMENT:**

MOTION Wiederholt, second Anderson to adjourn. **MOTION CARRIED.**

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**Cinda Johnson, Administrator Clerk-Treasurer**