

March 8, 2016 – Hackl called the Regular Meeting of the Village Board to order at 7:00pm in the Council Chambers of the Kratochwill Memorial Building. The following Village Trustees were present: Bartlett, Goplin, Pedley, Prochaska, Schafer, and Wiederholt. Also present, Wardell.

PROOF OF PUBLICATION: MOTION Prochaska, second Bartlett. **MOTION CARRIED.**

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES: MOTION Pedley, second Schafer to approve the February 9th regular minutes and February 17th special minutes. **MOTION CARRIED.**

DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:

- a. **Appointment of Fire Board Representative:** Mike Hill resigned his position as the Village of Muscoda's Fire Board Representative. JoAnne Wiederholt has shown interest in the position. **MOTION** Goplin, second Prochaska to appoint JoAnne Wiederholt as the Village's Fire Board Representative. **MOTION CARRIED.** Trustee Wiederholt abstained.
- b. **Appointment of additional Election Inspectors:** Jeanne Gutweiler was contacted to be an Election Inspector and she accepted. **MOTION** Prochaska, second Bartlett to appoint Jeanne Gutweiler as an Election Inspector. **MOTION CARRIED.**
- c. **Delta 3 Engineering-Library Construction Items:** Joe Bailie from Delta 3 was present. Pre-construction meeting will be held at 2:00 p.m. on March 21st. General Contractor and subs will be present. Both the Village and Library Boards are invited to attend. He has spoken with Midwest Builders and will try to get all the sample color choices at one time so a decision can be made at one or two Board meetings. The Village has signed the Department of Administration's Contract; as a matter of procedure, the Deputy Secretary still needs to sign and return the executed contract. Bailie has been in contact with the State Building Plans department and they have made the determination that both doors; the one at the bottom of the stairwell and the one on the mechanical room, do not need to be fire rated. Bailie asked the Board if they wanted a door at the bottom of the stairwell; for ease of moving and storage, it was decided to not have a door there.
- d. **Code of Ordinance Usage & License Agreement:** Currently Community Code Service codifies the Village's Code Book. In order for the Village to take over this task, Community Code is charging \$695 for the release of our code, copyright, and license agreement. **MOTION** Prochaska, second Bartlett to approve the \$695 license agreement with Community Code Service. **MOTION CARRIED.**

LIBRARY BOARD: no report. JoAnne Wiederholt, Library Board President, asked about having a "ground breaking" photo taken. It was decided to do this on the same day as the pre-construction meeting, March 21st.

CHAMBER OF COMMERCE: Wendell Smith stated that the Chamber is considering changing from the traditional hanging flower baskets to flower pots. Also, due to the low attendance at the annual Fall Opener, the Chamber is looking into doing a different activity.

GRANT COUNTY ECONOMIC DEVELOPMENT: Goplin's report of the Hazel Green meeting was in packets.

FESTIVAL COMMITTEE REPORT: The committee met on March 1st. Activity updates were given, a few being; move the flea market to Beech Street from WI Ave to Iowa Street, approved using up to \$1,400 of festival funds to pay for U.W. Band to perform, and Chief reported that

“safe ride” will once again be available on both Friday & Saturday evenings. **MOTION** Schafer, second Prochaska approve the report. **MOTION CARRIED.**

POLICE REPORT:

Chief Schramm submitted his monthly report. He asked for approval to purchase a \$150 camera for the interview room, funds would come out of the Police capital account. **MOTION** Prochaska, second Bartlett to accept the report and approve the purchase of a camera. **MOTION CARRIED.**

SUPERINTENDENT REPORT:

Wardell submitted his monthly report. Discussed various schools/training for the employees. **MOTION** Pedley, second Bartlett to accept the report and send the employees to schools/training as needed. **MOTION CARRIED.**

ADMINISTRATOR CLERK-TREASURER REPORT:

Johnson submitted her monthly report. At the DNR Board meeting on February 23rd, the sale of property to the Village was approved; still need to receive written confirmation. **MOTION** Prochaska, second Schafer to accept the report. **MOTION CARRIED.**

ACTION ON LICENSE APPLICATIONS: **MOTION** Prochaska, second Goplin to approve an operator license to Mathew Welsh. **MOTION CARRIED.**

ACTION ON PAYMENT OF INVOICES: **MOTION** Schafer, second Bartlett to approve payment of invoices as presented. **MOTION CARRIED.**

REVIEW APPRENTICE LINE WORKER EVALUATIONS, REVIEW APPLICATIONS FOR LIFEGUARDS AND CASHIERS: closed session

CONSIDERATION OF ADJOURNING INTO CLOSED SESSION TO REVIEW APPRENTICE LINE WORKER EVALUATIONS, AND REVIEW APPLICATIONS FOR LIFEGUARDS AND CASHIERS PURSUANT TO STATE STATUTE 19.85 (1)(c):

MOTION Prochaska, second Schafer to adjourn into closed session. **ROLL CALL: YES:** Schafer, Goplin, Prochaska, Bartlett, Pedley, Wiederholt, and Hackl. **NO:** none. **MOTION CARRIED.**

Board reviewed Pool Director Cheryl Miller’s recommendations on pool staff for 2016.

Johnson left at this time.

Board reviewed evaluations of Ashley Wirtz and Kevin Ekleberry.

RECONVENE IN OPEN SESSION:

MOTION Prochaska, second Bartlett to reconvene in open session. **ROLL CALL: YES:** Schafer, Goplin, Prochaska, Bartlett, Pedley, Wiederholt, and Hackl. **NO:** none. **MOTION CARRIED.**

ACTION, IF NECESSARY, ON CLOSED SESSION ITEMS:

MOTION Prochaska, second Goplin to accept the recommendations of Pool Director Cheryl Miller and hire the following as lifeguards for 2016 with existing wage schedule: Jeff Anderson, Kayla Frazier, Stacie Pliner, Augusta VandeHey, Christopher Steiner and Madison VandeHey. Head guard: Laurie VandeHey with a pay increase of .50 per hour. Cashiers: Levi Bird and Alex Wirtz. **MOTION CARRIED.**

ADJOURNMENT:

MOTION Prochaska, second Pedley. **MOTION CARRIED.**

_____, Cinda Johnson, Administrator Clerk-Treasurer