

**February 9, 2016 – Hackl called the Regular Meeting of the Village Board to order at 7:00pm** in the Council Chambers of the Kratochwill Memorial Building. The following Village Trustees were present: Bartlett, Goplin, and Pedley. Also present Chief Schramm and Wardell.

**PROOF OF PUBLICATION:** MOTION Goplin, second Bartlett. **MOTION CARRIED.**

**PLEDGE OF ALLEGIANCE.**

**APPROVAL OF MINUTES:** MOTION Pedley, second Bartlett to approve the January 12<sup>th</sup> regular minutes. **MOTION CARRIED.**

**DISCUSSION AND ACTION ON THE FOLLOWING ITEMS:**

- a. Department of Administration Contract for Library Project:** Johnson reported that during the week of January 25<sup>th</sup> she worked with Delta 3 Engineering on the draft agreement with Department of Administration for the grant. As of today, the final agreement has not been received.
- b. Award of Contract for construction of Library Facility:** Joe Bailie of Delta 3 Engineering was present to review the bids that were opened on January 28<sup>th</sup> for the construction of the Library Facility. Seven bids were received with the lowest base bid being \$1,048,913 and the highest base bid was \$1,285,500. These amounts do not include furniture, fixtures and equipment. Bailie reviewed the addendum and explained that the addendum is mostly for clarification to bidders, not revisions to the plan. There were five alternates included in the bid documents: #1-storm sewer drain; above or below ground, Delta 3 recommends storm drain below ground. #2-metal or shingle roof; Delta 3 recommends metal. #3-add of gas fire place. #4-add of hard wired speaker system. #5-security system with 16 cameras, 2 DVRs and LED monitor. The Board discussed each one of the alternates and associated cost. Information was distributed relating to construction cost versus funding. With the \$500,000 Village Commitment, \$500,000 Grant and \$88,000 from sale of Kraus land; there remains approximately \$242,400 that would need to be covered by the donations and/or Library accounts. From what has been previously reported by the Library Board, that funding is available. Johnson reported that the USDA Grant in the amount of \$40,000 has been approved for furniture, fixtures and equipment. Delta 3 recommends the low base bid from Midwest Builders. **MOTION** Goplin, second Pedley to accept the low base bid of \$1,048,913 from Midwest Builders plus Alternate #3-gas fire place, Alternate #4-speaker system, and Alternate #5-security system for a total of \$1,065,513 contingent upon execution of final signing of DOA Agreement. Upon a voice vote, three members present voted yes and one voted no. Johnson discussed votes needed for approval of items, such as ordinances, resolutions and some contracts and how it relates to members present versus full board membership. President Hackl changed her no vote to a yes, only so the project could proceed. **MOTION CARRIED.**
- c. Correction/drafters error on date in Floodplain Ordinance:** Johnson reported that on the Floodplain Ordinance that was adopted in December of 2015, there was a typo on the Insurance Rated Map date. The date should have been 02-03-2016 and not 02-13-2016. **MOTION** Goplin, second Bartlett to accept the drafters error. **MOTION CARRIED.**
- d. Ashley Wirtz-lodging during line worker apprentice school:** No discussion as Wirtz notified President Hackl that he would not be attending.

**PLAN COMMISSION REPORT AND RECOMMENDATIONS:**

- a. Rezone from Commercial to Residential-412 N Iowa Street (former Godager Pratt Funeral Home):** A petition was received to rezone the former funeral home property to residential. Property owners within 300' of the property were notified of the request. There were no objections and the Commission recommends the change in zoning.

- b. Conditional Use Permit for Library Facility:** Per the Village's Code of Ordinance, public building construction is permitted as a Conditional Use. Property owners within 300' of the property were notified of the proposed Conditional Use for the new library facility. There were no objections and the Commission approved the Conditional Use Permit for the new Library Facility.
- c. Certified Survey Map (CSM)-DNR land to Village:** Delta 3 Engineering has prepared a CSM for the property currently owned by the DNR located south of the lagoon and north of Meister Cheese Company. Plan Commission recommends approving the CSM.
- d. Certified Survey Map (CSM)-Village to Meister Cheese/Scot Industries:** This CSM will split the DNR parcel equally between Scot Industries and Meister Cheese Company once the property is annexed and the transaction between the DNR/Village/Scot Industries/Meister Cheese Company is completed. Plan Commission recommends approving the CSM.
- MOTION** Pedley, second Bartlett to accept the Plan Commission recommendations and accept the two CSM's; final acceptance is contingent on annexation of this parcel and sale transaction with the DNR. **MOTION CARRIED.**

**ACTION ON ORDINANCE TO REZONE PROPERTY FROM COMMERCIAL TO RESIDENTIAL AT 412 N IOWA STREET:**

**MOTION** Goplin, second Bartlett to adopt an Ordinance to rezone the property at 412 N Iowa Street from Commercial to Residential. **ROLL CALL: YES:** Goplin, Bartlett, Pedley and Hackl. **NO:** none.

**LIBRARY BOARD:** no report

**FIRE DISTRICT:** no report

**CHAMBER OF COMMERCE:** no report

**GRANT COUNTY ECONOMIC DEVELOPMENT:** Goplin's report of the Platteville meeting was in packets.

**FESTIVAL COMMITTEE REPORT:** The committee met prior to Board meeting; established what each committee member will be responsible for; updates on what has been done to date; review activity list from previous years and schedule next meeting.

**POLICE REPORT:**

Chief Schramm submitted his monthly report. Discussion was held regarding the training of new officers; how long they ride with another officer and traffic stops with new and old officers. **MOTION** Goplin, second Pedley to accept the report. **MOTION CARRIED.**

**SUPERINTENDENT REPORT:**

Wardell submitted his monthly report. Discussed selling of sand to contractors and schooling for employees. **MOTION** Pedley, second Bartlett to accept the report and to wait on the selling of sand. **MOTION CARRIED.**

**ADMINISTRATOR CLERK-TREASURER REPORT:**

Johnson submitted her monthly report. Presented a sample of abbreviated version of village board minutes to be printed in the Progressive in order to save cost; the full set will be available at the Village Office and on Muscoda.com. **MOTION** Bartlett, second Goplin to approve the abbreviated minutes to be printed in the Progressive. **MOTION CARRIED.** **MOTION** Bartlett, second Pedley to accept the report. **MOTION CARRIED.**

**ACTION ON LICENSE APPLICATIONS:** MOTION Pedley, second Bartlett to approve a Special Class B to the Ruffed Grouse Society for February 20<sup>th</sup>, and a Temporary Operators License to Michael Ernst for the same. **MOTION CARRIED.**

**ACTION ON PAYMENT OF INVOICES:** MOTION Bartlett, second Goplin to approve payment of invoices as presented. **MOTION CARRIED.**

**REVIEW GENERAL LABORER APPLICATIONS AND SET DATE FOR INTERVIEWS:**  
closed session

**CONSIDERATION OF ADJOURNING INTO CLOSED SESSION FOR DISCUSSION TO REVIEW GENERAL LABORER APPLICATIONS AND SET DATE FOR INTERVIEWS PURSUANT TO STATE STATUTE 19.85 (1)(c):**

MOTION Bartlett, second Pedley to adjourn into closed session. **ROLL CALL: YES:** Goplin, Bartlett, Pedley and Hackl. **NO:** none. **MOTION CARRIED.**

The Board reviewed the applications and selected the following to be interviewed: Trevor Cook, Dustin Bobb, Cory Hernan, Rick Stilwell and Steve Baumann. Interviews will be held on Wednesday, February 17, 2016 starting at 6:00 p.m.

**ADJOURNMENT:** (in closed session)

MOTION Pedley, second Goplin. **MOTION CARRIED.**

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**Cinda Johnson, Administrator Clerk-Treasurer**